

**Construction Management of the Jordan School Expansion Project (JSEP)  
and the Schools for a Knowledge Economy Project (SKEP)**

**Site Visit Report Form**

**FTR #228 HSE**

**A. BASIC DATA**

*(Trigon staff shall complete this field trip report within 48 hours after returning from the field and ensure that it is sent properly distributed within 72 hours after leaving the construction site)*

**Program (JSEP or SKEP):** SKEP                      **PHASE:** III                      **PACKAGE:** 2  
**School Name:** Thahr Al Sarow Basic Shool For Boys  
**Supervisory Engineer (SE) Name:** Wahib Medanat Consultant Engineers (Medanat)  
**Construction Contractor (CC) Name:** Dijlah Construction Contracting Est.  
**Date and Time of Field Trip:** November 18, 2020 9:45 AM  
**Date of Report:** Novemebr 20, 2020  
**Weather During Visit:** Nice  
**Report Submitted By:** Trigon’s HSE Engineer, Odai Tawalbeh

**PURPOSE OF VISIT**

General Site Inspection (Quality)                      Handover (First Inspection)  
 Corrective Action (CA) Review Report                      Second Final Inspection  
**Heath, Safety & Environment (HSE)**                      OTHER (list below)  
 Site Meeting  
 Substantial Completion Inspection

**PERSONNEL ON TRIP**

No.	Name	Title	Agency
1	Odai Tawalbeh	HSE Engineer	Trigon Jordan (CMTO)
2	Osama Obeid	Sr. Constr. Manager	Trigon Jordan (CMTO)

**PERSONNEL AT SITE** *(if a site meeting or a final inspection, use attachment to list other participants)*

No.	Name	Title	Agency
1	Mohanned Abu Rshaid	GM	Dijlah Contracting
2	Sawsan Al-youssef	PM / P2	Wahib Medanat
3	Alaa Olaimat	SE	Wahib Medanat
4	Ayman Abu Lawi	Planning Engineer	Dijlah Contracting
5	Muheeb Alwahidi	Safety Manager / P2	Dijlah Contracting
6	Mahmoud Smadi	SE	Dijlah Contracting
7	Ahmad Abedalhadi	Safety Officer	Dijlah Contracting
8	Muayyad Abu Rshaid	QS	Dijlah Contracting
9	Adnan Jamil	Foreman	Dijlah Contracting
10	Mohammad Mbaydeen	Safety Officer / P2	Wahib Medanat

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11	Mousa Abedalhadi	Electrical Engineer	Wahib Medanat
12	Mahmoud Majali	Mechanical Engineer	Wahib Medanat
13	Sufian Al-sa'ed	Electrical Engineer	Dijlah Contracting

## B. QUALITY, SCHEDULE AND H&S FINDINGS CHECKLIST

(For any "No" answer in this section, the Observer shall provide a narrative explanation in Section C. of this Report including corrective action requested) **NA-Not Applicable, DC-Didn't Check**

	Construction Contractor	Supervisory Engineer
<b>A. <u>SITE DOCUMENTATION</u></b>		
1. Drawings and Specifications on site? (Y/N)		
2. <b><u>CC HSE Plan on site? (Y/N)</u></b>	<b>Y</b>	<b>Y</b>
3. CC QC Plan on site? (Y/N)		
4. As-Built Drawings up to date? (Y/N)		
5. Hard copy files neat and up to date? (Y/N)		
6. Inspector's Daily Journal up to date? (Y/N)		
<b>B. <u>SCHEDULE</u></b>		
7. SE has up to date CC Schedule on site? (Y/N)		
8. CC has up to date CC Schedule on site? (Y/N)		
<b>C. <u>EXIT OBSERVATIONS</u></b>		
9. What time does CC start work each morning on average?		
10. What time does CC stop work each day on average?		
11. What is the average # of hours worked each day?		

## C. DESCRIPTION OF FINDINGS

(State if fact or opinion. Use attachments, maps, sketches if necessary)

### A. SITE DOCUMENTATION

### B. HEALTH, SAFETY & ENVIRONMENT

- For more information about HSE status at the site, please see the attached Trigon HSE Field Trip Report later in this form.**
- For more information about Contractor's compliance with the COVID-19 MOL Measures, please see the attached JSEP and SKEP H&S Activities According to the Ministry of Labor (MOL) Working Procedures for Safety (Construction Projects) later in this form.**

**This field visit conducted in conjunction with Trigon's Sr. Constr. Manager, Osama Obeid.**

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**C. GENERAL QUALITY OBSERVATIONS**

**D. SCHEDULE**

**E. STATUS OF UTILITY CONNECTIONS / OTHER OUSTANDING ISSUE**

1. Water Supply:
2. Wastewater:
3. Electricity:
4. Other Issue:

**ATTACHMENTS – as marked below**

1. QUALITY CHECKLIST
2. MEETINGS / INSPECTION MINUTES
3. **HEALTH, SAFETY & ENVIRONMENT ATTACHMENT**

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### E. PHOTOS



**Figure #1: Project ID Sign on site. Photo credit: Oday Tawalbeh, 11/18/2020**



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**Figure #2: The Contractor office trailers were fixed on the top edge of an excavation area close to the site entrance – Potential Risk of Collapse. Photo credit: Odai Tawalbeh, 11/18/2020**



**Figure #3: Sides of excavation were supported by temporary railing system; Safety mushroom caps were fixed to all R/F bars; and Proper material storage on site. Photo credit: Odai Tawalbeh. 11/18/2020**



**Figure #4: The temporary gate properly secured and guarded; High visibility clothing; All incoming and outgoing vehicles were disinfected by spraying materials; Warning tapes and warning signs available; and Work sites and facilities were cleaned on a daily basis using sterile materials. Photo credit: Odai Tawalbeh, 11/18/2020**



**Figure #5: Fire extg., emergency contact numbers, safety signs and other safety devices available; Waste containers provided; Assembly point identified; and Publications on prevention and control of the spread of the COVID-19 were distributed in all project facilities. Photo credit: Odai Tawalbeh, 11/18/2020**







## JSEP and SKEP H&S Activities According to the Ministry of Labor (MOL) Working Procedures for Safety (Construction Projects)

#	Div. #	MOL Safety Measure / Procedure / Non MOL activity in Blue	Y/N	Comments
<b>A</b>				
<b>First A: Job sites</b>				
1	1	The work on the sites should limited to the basic construction works of the project and with minimal manpower;	Y	
2	2	Commitment to apply work procedures for the applicable safety and preventive measures to reduce the spread of the Corona virus, Directory No. 9 for industrial enterprises chapter issued by the Ministry of Labor excludes Chapter Six (housing buildings residence and tenth) (kitchen and catering market);	Y	
3	3	All office work is done remotely using technical means;	Y	
4	4	Site offices are used only by necessity and by a limited number of persons;	Y	
5	5	A daily work program is presented by the contractor explaining the daily work list of the labor that is required to exist (and to a minimum), including the places of residence phone numbers and mode of transportation;	Y	
6	6	Publications on prevention and control of the spread of the Coronavirus are distributed in all project facilities;	Y	
7	7	Personal Protective Equipment (PPE) is secured for all on site structural by risk type;	Y	
8	8	Adequate disinfection stations are secured in the workplace at the entrances and exits;	Y	
9	9	Work sites and facilities designated for employment are cleaned on a daily basis the contractor using sterile materials;	Y	
10	10	Do not hold any meetings inside the offices and only meet with through technical means of communication.	Y	
<b>Second: Protection of site workers:</b>				
		Provide all safety and health protection equipment provided that it be limited the minimum is as follows:		
11	1	Provide special clothes to work on the site and prevent them from leaving the site;	Y	
12	2	Providing disposable gloves that are delivered to workers before entering the site and disposing of them before leaving the site and in safe places;	Y	
13	3	Providing a medical mask to prevent the spread of the spray (N95);	Y	
14	4	Establish preventive measures to reduce the spread of fires;	Y	



#	Div. #	MOL Safety Measure / Procedure / Non MOL activity in Blue	Y/N	Comments
15	5	Work to check the temperature of workers at the site before entering the sites and during work and before exiting the site;	Y	
16	6	Adherence to the instructions for spacing between people on the job site and supervisors a minimum of a meter and a half;	Y	
17	7	Preventing gatherings of workers for whatever reasons;	Y	
18	8	Providing individual meals to limit gatherings;	Y	
19	9	The Occupational Safety and Health Supervisor follows up on all instruction prevention of the outbreak of new COVID-19 virus and the procedures outlined above;	Y	
20	10	The contractor is obliged to secure the required quarantine <b>to the sites approved</b> by the authorities competent;	Y	
21	11	Continue to change medical masks every two hours for exposed workers to dust directly;	Y	
22	12	Providing quantities of water for workers distributed in each work site and easy access to it;	Y	
23	13	The setting of mandatory signs prevents touching the face and adherence to special equipment safety and according to the construction standards and equipment for the viral risks such as medical masks and medical gloves before wearing business gloves structural;	Y	
24	14	Commitment to occupational safety and health standards, instructions and regulations issued under the Jordanian Labor Law;	Y	
25	15	Commitment by contractors to implement system No. (7) and system No. (42) and regulation (43) according to the requirements of the Labor Law;	Y	
26	16	Do not use long-term (washable) masks for construction workers exposed to dust.	Y	
<b>Third: Mobility</b>				
27	1	Transfer (workers and supervisors) according to Guide No. (11), the means of transportation issued by Ministry of Labor.	Y	
28	2	The vehicles used by the contractor to transport the workers are determined. <b>(Assume this to mean disinfected)</b>	Y	
<b>Fourth AA: Cargo transportation</b>				
29	1	All incoming and outgoing vehicles are disinfected by spraying materials disinfection and isolation of the driver directly in the disinfection area located in entrances and exits of the project;	Y	

#	Div. #	MOL Safety Measure / Procedure / Non MOL activity in Blue	Y/N	Comments
30	2	All Flyer awareness flyers for COVID-19 are distributed to all drivers;	Y	
31	3	Providing all drivers with personal protective equipment through a box dedicated for this equipment.	Y	